University of Nizwa
Human Resources Dept

جامعة نزوى
دائرة الموارد البشرية

Ticket Requistion Form

Employee Personal Information :

Name: Ms/Mr/Dr.....**Employee NO**.....

Position:.....**College/Center/Dept**:.....

Nationality:.....**Tel/GSM:**.....

University Email:.....**Date of Employment: / / 20**

Ticket Details:

Employee( ) Family( ) No. of Required Ticket(s):.....

Travel Line: From (City)..... **(Country)**.....**To (City)**.....

(Country).....

Name of the Home Country:.....**Name of the Airport and**

Code(If known):.....

One Way ( ) Return ( )

Type of Ticket: ( ) Academic Visitor ( ) Business Trip ( ) Student ( )Staff

Date of Travel: .....**Date of Return:**.....

Family Details:

Name of spouse:.....**Date of Birth**:.....

Name of child (1):..... **Date of Birth**:.....

Name of child (2):..... **Date of Birth:**.....

Name of child (3):..... **Date of Birth**:.....

Human Resources Use Only:

Ticket will be paid through University of Nizwa ( ) Investment Fund ( ) Others

(Please specify) .....

Human Resources Director:..... **Stamp:**

Signature:.....