 

**The Learning Enhancement Center Student Referral Form**

|  |  |  |  |  |  |  |  |  |
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| **Faculty Information** | | | | | | | | |
| **Date of Referral:** | |  | | | | | | |
| **College/Institute** | | **CAS □ CPN □ CEMIS □ CEA □ FI □ Academic Adviser □** | | | | | | |
| **Department** | |  | | | | | | |
| **Instructor’s Name** | |  | | | | | | **Ext #:** |
| **Instructor’s Email** | |  | | | | | | **Office:** |
| **Course Name** | |  | | | | | | **Course**  **Code:** |
| **Recommended # Appointments** | | **1~2 □ 5 □ 10 □ 15 □ 20 □ Other □** | | | | | | |
| **Student Information** | | | | | | | | |
| **Student’s Name:** | |  | | | | | | |
| **Student ID #:** | |  | | **Major:** | |  | | |
| **Recommended Participation of TWC Programs**  *Please select (X) area(s) of available academic support by LEC* | | **Peer Tutorials/**   * Mathematics * Sciences * Business * Computer Sciences * Engineering * Design | | | **Speciality Workshops:**   * Mathematics * Sciences * Business * Computer Sciences * Engineering * Design | | | |
| **Instructor’s Comments and Suggestions** | |  | | | | | | |
| **LEC Official Records** | | | | | | | | |
| **Total Visits** |  | | **1st GPA**  **Final GPA** | | | | **LEC STAMP** | |
| **Updated Instructor on Student’s Attendance** | | | * **Yes** | * **No** | | |